

Cover Letter

Ilin Shieh

1400 Coleman Ave. #C27
Santa Clara, CA 95050
(408) 365-4024
contact@isdarch.com

Hello

Nice to meet you, and thank you for your interest in my work! I am an architect interested in serving my community through design and architecture in any way I can. I am flexible and can accommodate many different project types and sizes. The following are several characteristics that I have found consistent with me and how I work, and I hope this helps you gauge if I may be of assistance to you:

I am versatile and adaptable

I am a jack of all trades, able to shift and pivot: find the right people, ask the right questions, and get to the most natural solution.

My aim is trust

Trust takes time to develop and earn from all parties. I show up, do the work, and commit to the quality of process and the finish line.

I give you clarity

At major decision points, I give you the clarity of my experience so you can be confident in making the right decision for you. I am focused on your empowerment and agency.

I recognize teamwork

I am committed to cultivating an environment of camaraderie: with all my consultants, contractor team, and my clients. When that happens, it is magic and a gift that keeps on giving.

Contact

Below you will find my resume and work sample. If there is anything that you would like to know more in depth, please ask! You can email me at contact@isdarch.com. Thank you so much, and I look forward to hearing from you.

Sincerely yours,



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Resume

Ilin Shieh

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Experience

JUNE 2018 - PRESENT

IS Designs | Architecture, Santa Clara, CA - *Owner/Architect*

Project size: \$80K-\$850K

- Residential projects: [new building](#), [renovations](#), [accessory dwelling units](#) (ADU), [bath/kitchen](#)
- Commercial projects: [new building](#), [interior design](#), [tenant improvements](#), [furnishing](#)
- Marketing, rebranding, budgeting, coordination with consultants/contractors

NOV 2016 - DEC 2018

J. Kretschmer Architects, Los Gatos, CA - *Project Architect*

Project size: \$95K-\$650K

- Residential projects: [additions](#), [new constructions](#), design and document production
- Coordination with consultants and principal for city permitting and construction

JAN 2006 - APR 2016

Ko Architects Inc, Palo Alto, CA - *Project Designer, PM, Architect*

Project size: \$125K-\$45M

- Multi-residential (5-80 units), commercial core and shell, [tenant improvement](#) (TI), [institutional mixed-use](#) projects
- Architectural designs, project coordination, client coordination, project management
- Marketing work, material research, various design & presentation support

Skills

Vectorworks, Revit, Adobe Suite, Mandarin Chinese, CA licensed architect C34397

Education

AUG 2000 - MAY 2005

UC Berkeley, College of Environmental Design - *B.A. in Architecture, high honors*

Continuing Education

California Building Officials (CALBO) training courses, American Institute of Architects (AIA) training courses

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Work Sample (by type)

Ilin Shieh

Residential

Single-Family Addition and Renovation | Mountain View, CA | \$250K

<https://www.isdarch.com/mv1>

New Single-Family Residential | San Jose, CA | \$650K

<https://www.isdarch.com/sjgm1>

Residential Addition | San Jose, CA | \$350K

<https://www.isdarch.com/sjcpt1>

Condo renovation | San Jose, CA | \$55K

<https://www.isdarch.com/sjcr1>

Residential Kitchen/Bath/Portico | Saratoga, CA | \$235K

<https://www.isdarch.com/sbmt1>

Multi-residential/Commercial

Multi-residential New Storage Bldg. | Campbell, CA | \$350K

<https://www.isdarch.com/hva1>

Multi-residential leasing office renovation | Mountain View, CA | \$85K

<https://www.isdarch.com/parkave>

Multi-residential furnishing | Campbell, CA | \$35K

<https://www.isdarch.com/home-sweet-home>

Corporate Commercial Interiors Concepts | Sunnyvale, CA | \$80K

<https://www.isdarch.com/meeting1> | <https://www.isdarch.com/training>

Multi-residential Clubhouse Addition Concepts | Mountain View, CA | \$2M

<https://www.isdarch.com/lounge-i> | <https://www.isdarch.com/lounge-ii>

Institutional

San Bernardino County Offices TI | San Jose, CA | \$1.2M

<https://www.isdarch.com/sbco1>

Institutional Auditorium Mixed-Use TI | San Jose, CA | \$3.2M

<https://www.isdarch.com/sjtc1>

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