

## Cover Letter

### Ilin Shieh

1400 Coleman Ave. #C27  
Santa Clara, CA 95050  
(408) 365-4024  
contact@isdarch.com

### Hello

Nice to meet you, and thank you for your interest in my work! I am an architect interested in serving my community through design and architecture in any way I can. I am flexible and can accommodate many different project types and sizes. The following are several characteristics that I have found consistent with me and how I work, and I hope this helps you gauge if I may be of assistance to you:

### I am versatile and adaptable

I am a jack of all trades, able to shift and pivot: find the right people, ask the right questions, and get to the most natural solution.

### My aim is trust

Trust takes time to develop and earn from all parties. I show up, do the work, and commit to the quality of process and the finish line.

### I give you clarity

At major decision points, I give you the clarity of my experience so you can be confident in making the right decision for you. I am focused on your empowerment and agency.

### I recognize teamwork

I am committed to cultivating an environment of camaraderie: with all my consultants, contractor team, and my clients. When that happens, it is magic and a gift that keeps on giving.

### Contact

Below you will find my resume and work sample. If there is anything that you would like to know more in depth, please ask! You can email me at [contact@isdarch.com](mailto:contact@isdarch.com). Thank you so much, and I look forward to hearing from you.

Sincerely yours,



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## Resume

### Ilin Shieh

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contact@isdarch.com

## Experience

JUNE 2018 - PRESENT

**IS Designs | Architecture, Santa Clara, CA - *Owner/Architect***

Project size: \$80K-\$350K

- Residential projects: [new building](#), [renovations](#), [accessory dwelling units](#) (ADU), [bath/kitchen](#)
- Commercial projects: [new building](#), [interior design](#), [tenant improvements](#), [furnishing](#)
- Marketing, rebranding, budgeting, coordination with consultants/contractors

NOV 2016 - DEC 2018

**J. Kretschmer Architects, Los Gatos, CA - *Project Architect***

Project size: \$95K-\$650K

- Residential projects: [additions](#), [new constructions](#), design and document production
- Coordination with consultants and principal for city permitting and construction

JAN 2006 - APR 2016

**Ko Architects Inc, Palo Alto, CA - *Project Designer, PM, Architect***

Project size: \$125K-\$45M

- Multi-residential (5-80 units), commercial core and shell, [tenant improvement](#) (TI), [institutional mixed-use](#) projects
- Architectural designs, project coordination, client coordination, project management
- Marketing work, material research, various design & presentation support

## Skills

Vectorworks, Revit, Adobe Suite, Mandarin Chinese, CA licensed architect C34397

## Education

AUG 2000 - MAY 2005

**UC Berkeley, College of Environmental Design - *B.A. in Architecture, high honors***

## Continuing Education

California Building Officials (CALBO) training courses, American Institute of Architects (AIA) training courses

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## Work Sample (by type)

### Ilin Shieh

#### Residential

Single-Family Addition and Renovation | Mountain View, CA | \$250K

<https://www.isdarch.com/mv1>

New Single-Family Residential | San Jose, CA | \$650K

<https://www.isdarch.com/sjgm1>

Residential Addition | San Jose, CA | \$350K

<https://www.isdarch.com/sjcpt1>

Condo renovation | San Jose, CA | \$55K

<https://www.isdarch.com/sjcr1>

Residential Kitchen/Bath/Portico | Saratoga, CA | \$235K

<https://www.isdarch.com/sbmt1>

#### Multi-residential/Commercial

Multi-residential New Storage Bldg. | Campbell, CA | \$350K

<https://www.isdarch.com/hva1>

Multi-residential leasing office renovation | Mountain View, CA | \$85K

<https://www.isdarch.com/parkave>

Multi-residential furnishing | Campbell, CA | \$35K

<https://www.isdarch.com/home-sweet-home>

Corporate Commercial Interiors Concepts | Sunnyvale, CA | \$80K

<https://www.isdarch.com/meeting1> | <https://www.isdarch.com/training>

Multi-residential Clubhouse Addition Concepts | Mountain View, CA | \$2M

<https://www.isdarch.com/lounge-i> | <https://www.isdarch.com/lounge-ii>

#### Institutional

San Bernardino County Offices TI | San Jose, CA | \$1.2M

<https://www.isdarch.com/sbco1>

Institutional Auditorium Mixed-Use TI | San Jose, CA | \$3.2M

<https://www.isdarch.com/sjtc1>

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